

CURRICULUM VITAE

Personal Information

Name/ Surname DRAGOMIR CRISTINA GABRIELA
Address(es)
Telephone
E-mail(s)
Nationality(-ies) Romanian
Date of birth

Professional Experience

Period 20.08.2019- present
Occupation or position held Senior adviser
Main activities and main responsibilities Administration of state participations in companies in the M.E.A.T. portfolio. distributed (IOR S.A., PLAFAR S.A., UZINA MECANICĂ BUCHAREȘTI S.A., ELECTROMECHANICA PLOIESTI S.A., UZINA AUTOMECANICA MORENI, MAMAIA S.A., TELEGONDOLA-MAMAIA S.A., SANTIERUL NAVAL 2 MAI S.A.
Type of business or sector Company administration
Name and address of employer General Directorate for the Administration of State Participations - Post-Privatization and Insolvency Participation Administration Service
Ministry of Economy, Entrepreneurship and Tourism
Period
Occupation or position held
Main activities and main responsibilities 12.07.2017-20.08.2019
Expert
Type of business or sector Privatization, post-privatization and the relationship with investors
Name and address of employer Activities specific to the monitoring of privatization/post-privatization contracts of companies subordinated to the Ministry of Economy, Entrepreneurship and Tourism, as well as the management of relations with investors.
Ministry of Economy - Department for Privatization and Administration of State Participations
Period
Occupation or position held
Main activities and main responsibilities 17.09.2012-05.05.2015
Advisor in the Heritage Administration Department
Type of business or sector Counseling activities, drafting Board of Directors minutes, certifying invoices, drafting points of view, contract follow-up, starting and following up procurement procedures, joint venture contract monitoring
Name and address of employer Asset management
SC BTT SA
Period
Occupation or position held
Main activities and main responsibilities 02.09.2011-06.12.2011
Expert Training and Improvement Centers
Organization of training and professional training center activity, planning actions for the organization of courses, monitoring the activity of professional training centers in programs funded by POSDRU
Type of business or sector SC CRIVAS CONSULT SRL
Name and address of employer
Period 05.05.2011-31.08.2011
Director
Occupation or position held Activity coordination activities specific to the administration of the company, contracting services, monitoring commercial relations, identifying potential clients, drawing up documentation for tenders in the field of infrastructure for companies from abroad that participated in the consortium in tenders with Romanian companies
Main activities and main responsibilities

Main activities and main responsibilities

Consulting activities for foreign commercial companies in order to implement in Romania the projects financed by EU funds

Organization of promotional activities, commercial missions, drafting projects, consultancy, preparation of documentation in order to participate in public tenders in the field of constructions, rehabilitation, staff training, consultancy in the field of renewable energy, wind energy, photovoltaics, bio-mass. assistance for the successful implementation of the won projects.

Responsibilities: Improving the client portfolio, direct negotiation, mediation of conflicts, direct relationship with foreign associations, supervision of accounting activities, supervision of the bidding department regarding work proposals, budgets, etc., coordination of employment, organization of events, conferences, trade missions, business meetings.

Type of business or sector

Consultancy

S.C. ROYAL INVESTMENTS CONSULTING S.R.L., Bucharest, Romania.

Website: www.royal-con-suiting.ro

Name and address of employer

01.09.2009-08.04.2011

General Manager Subsidiary company with head office in Valencia (Spain)
Consulting for the organization of commercial missions in partnership with the Romanian Chamber of Commerce for the Spanish and Dutch Chambers of Commerce.

Period

Occupation or position held

Activity monitoring activities, approval of offers, proposals and work budgets.
Organization of business events together with the embassies of the two states.

Name and address of the employer

S.C. FORUM DEVELOPMENT INVESTMENTS.R.L. Bucharest, Romania

Type of business or sector

Consultancy

Period

Occupation or position held

Main activities and main responsibilities

03.03.2009-19.04.2024

Sole administrator
Company administration with consulting and translations profile.
Organizing and drafting work agendas for foreign clients
Identification of importers, distributors for foreign products
Payment reports for various industries
Translations, interpreting, negotiation assistance
Planning meetings, events together with the Foreign Chambers of Commerce

Name and address of the employer

Period

Legal consultancy regarding the establishment of commercial companies in Romania for foreign citizens Establishment of SRLs, subsidiaries, branches in Romania for foreign clients

Occupation or position held

Main activities and main responsibilities

Type of business or sector

Name and address of the employer

S.C. EXCELLENCE CONSULTING INVESTMENTS SRL

12.11.2007-16.06.2008

Assistant Manager -Translator

Secretarial activities, primary accounting, translations and interpreting

Group of companies with Spanish capital active in the field of real estate construction

SC Nordului Houses SRL- SC Real Investments Consulting SRL, SC Cosercon SRL

Education and training

Qualification/obtained diploma	<p>2003-2007 - "Spiru Haret" Faculty of Foreign Languages and Literatures Profile: Foreign Languages and Literatures Specialization: English and Spanish</p> <p>July 2012- Human Resources Inspector SC Doctus SRL Sibiu- CNFPA accredited supplier- professional training courses</p> <p>May 2012 - Public Procurement Expert SC Doctus SRL Sibiu- CNFPA accredited supplier - professional training courses</p> <p>April 2012 Project Manager SC Doctus SRL Sibiu - CNFPA accredited supplier - professional training courses</p> <p>November 2011 Trainer SC Global Consult Center SRL</p> <p>June 2007 Translator authorization issued by the Ministry of Justice for English and Spanish Ministry of Justice</p> <p>July 2004 Merit Scholarship Spanish Language and Culture Course - Complementary Training International University of Andalusia - Antonio Machado - Baeza, Spain</p> <p>November 2003 Professional Spanish language certificate Miguel de Cervantes Saavedra High School</p>
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Personal skills and competences

Romanian

Mother tongue(s)

Foreign language(s) known

Self-assessment

European level (*)

English language

Spanish language

Understanding				Speaking				Writing	
Listening		Reading		Participating in the conversation		Oral speech		Written expression	
C1	Advanced	C1	Advanced	C1	Advanced	C1	Advanced	C1	Advanced
C1	Advanced	C1	Advanced	C1	Advanced	C1	Advanced	C1	Advanced

(*) [Common European Framework of Reference for Languages](#)

Social skills and competencies

Team spirit, developed communication skills, attention to details, initiative, resistance to stress, etc...

Organizational competences and skills

Oriented towards the achievement of objectives, the ability to synthesize information.

Good negotiator.

Technical skills and abilities

Microsoft Office XP (Word, Excel, Access, PowerPoint, Outlook), applications, internet and legislative programs.

Computer skills and abilities

Artistic skills and abilities

Hobby: literature, travel, tennis.

Other competences

Driving license category B from 2002

